

Panaji, 16th April, 2015 (Chaitra 26, 1937)

SERIES II No. 3

# OFFICIAL GOVERNMENT OF GOA GAZETTE



PUBLISHED BY AUTHORITY

*Note:- There are three Extraordinary issues to the Official Gazette, Series II No. 2 dated 09-04-2015 as follows:—*

- (1) Extraordinary dated 10-04-2015 from pages 55 to 56 regarding Order from Department of Finance.
- (2) Extraordinary (No. 2) dated 15-04-2015 from pages 57 to 58 regarding Notification from Goa Legislature Secretariat.
- (3) Extraordinary (No. 3) dated 15-04-2015 from pages 59 to 60 regarding Notification from Department of General Administration.

## GOVERNMENT OF GOA

Department of Finance

Revenue &amp; Control Division

### Corrigendum

No. 2/3/85-Fin (R&amp;C)

Read: Notification No. 2/3/85-Fin (R&C) dated 29-08-2013.

In the above cited Notification, the name at Sr. No. 6 of Non-Official member shall be read as "Juaozinho Lemos" instead of "Juao F. Lemos".

This issues with the approval of the Government.

By order and in the name of the Governor of Goa.

*Ajit S. Pawaskar*, Under Secretary, Finance (R&C).  
Porvorim, 31st March, 2015.

◆◆◆  
Department of Labour

Order

No. 28/53/2014-Lab/392

Whereas the Government of Goa is of the opinion that an industrial dispute exists between the management of M/s. Funskool (India) Limited, Corlim, Goa, and its workmen, represented by the Goa Trade and Commercial Workers' Union in

respect of the matter specified in the Schedule hereto (hereinafter referred to as the "said dispute");

And whereas the Government of Goa considers it expedient to refer the said dispute for adjudication.

Now, therefore, in exercise of the powers conferred by clause (d) of sub-section (1) of Section 10 of the Industrial Disputes Act, 1947 (Central Act 14 of 1947) (hereinafter referred to as the "said Act"), the Government of Goa hereby refers the said dispute for adjudication to the Industrial Tribunal of Goa, at Panaji-Goa, constituted under Section 7-A of the said Act.

### SCHEDULE

"(1) Whether the following demands raised by the Goa Trade and Commercial Workers Union, vide its letter dated 26-12-2013, on the management of M/s. Funskool (India) Limited, Corlim, Goa, are legal and justified?"

### CHARTER OF DEMANDS

#### 1) Flat-Rise in the Basic Salary:

We demand that each worker be paid a sum of Rs. 1,500/- as Flat Rise in the Basic salary as on 01-01-2014. The total Basic salary as on 31-12-2013 plus the flat rise of Rs. 1,500/- per month be placed in the pay scales given below and fitted in the appropriate stage w.e.f. 01-01-2014.

Grade	Category	Pay Scale
1	2	3
VIII	Charge-hand, and equivalent designations	3500-285-4925-315-6500-345-8225-375-10,100.
VII	Sr. Technician, Sr. Electrician, Sr. Set-up Man-Moulding, Sr. Set-up Man-SNS, Sr. Fitter, and equivalent designations	3200-255-4475-285-5900-315-7475-345-9,200.

1	2	3
VI	Technician, Setup Man-Moulding, Set up Man-SNS, Fitter, Electrician and equivalent designations	-2900-225-4025-255-5350-285-6775-315-8350.
V	Jr. Technician-cum-Operator-cum-Assembler and equivalent designations	2600-195-3575-225-4700-255-5975-285-7400.
IV	Operator-cum-Assembler-cum-Packer and equivalent designations	2300-165-3125-195-4100-225-5225-255-6500.
III	Asst. Operator-cum-assembler-cum-Packer and equivalent designations	2000-140-2700-165-3525-190-4475-215-5550.
II	Jr. Assembler-cum-Operator-cum-Packer and equivalent designations	1700-120-2300-140-3000-160-3800-180-4700.
I	Attendant and equivalent designations	1200-100-1700-115-2275-130-2925-145-3650.

## 2) Dearness Allowance (FDA):

We demand that w.e.f. 01-01-2014 each worker be paid Rs. 2,000/- per month towards Dearness Allowance (DA).

## 3) Variable Dearness Allowance: (VDA):

That w.e.f. 01-01-2014 each worker be paid a Variable Dearness Allowance @ Rs. 2/00 per point over and above base 4500 points AAICPI (1960 = 100). The Variable Dearness Allowance (VDA) should be revised once every quarter (once in three months).

## 4) House Rent Allowance: (HRA):

We demand that w.e.f. 01-01-2014 each worker be paid an additional amount of Rs.1,000/- in the existing House Rent Allowance (HRA).

## 5) Special Increment:

That w.e.f. 01-01-2014 all the workers be made eligible to the following Special Increments on the basis of their Seniority:

- i) Those who have completed 1 to 5 years as on 31-12-2010 shall be paid One extra special increment.

ii) Those who have completed 5 to 10 years as on 31-12-2010 shall be paid Two extra special increments.

iii) Those who have completed 10 to 15 years as on 31-12-2010 shall be paid Three special increments.

iv) Those who have completed 15 to 20 years as on 31-12-2010 shall be paid Four special increments &

v) Those above 20 years of service and above shall be paid Five special increments w.e.f 01-01-2011.

## 6) Conveyance Allowance:

We demand that w.e.f. 01-01-2014 each worker be paid an additional amount of Rs. 500/- per month over and above the existing Conveyance Allowance.

## 7) Education Allowance:

We demand that w.e.f. 01-01-2014 each worker be paid an amount of Rs. 500/- per month towards Educational Allowance.

## 8) Medical Allowance:

We demand that each worker be paid an additional amount of Rs. 500/- per month over & above the existing Medical Allowance.

## 9) Canteen Allowance:

We demand that w. e. f. 01-01-2014 each worker be paid an amount of Rs. 1,000/- per month towards Canteen Allowance.

## 10) Uniforms & Washing Allowance:

We demand that each worker be issued 2 sets of Uniforms every year and that w.e.f. 01-01-2014 each worker be paid a sum of Rs.750/- per month towards Washing Allowance.

## 11) Shift Allowance:

We demand that w.e.f. 01-01-2014 each worker be paid a Shift Allowance @ Rs.45/- per shift for 2nd shift worked; and Rs. 60/- per shift for work done in 3rd shift.

## 12) Leave Facilities:

We demand that w.e.f. 01-01-2014 each worker be made eligible for the following Leave Facilities:

- a) Privilege : 25 days per annum with a facility to accumulate up to 100 days and encashed.
- b) Casual Leave : 10 days per annum with a facility to accumulate up to 30 days.

- c) Sick Leave : 10 days per annum with a facility to accumulate up to 30 days.
- d) Holidays: 12 days per annum to be discussed.

**13) Leave Travel Allowance (LTA):**

We call upon the Management to pay the following Leave Travel Allowance for a calendar year, w.e.f. 01-01-2014 onwards:

Grade -I	: Rs. 5,000/-
Grade -II	: Rs. 5,500/-
Grade -III	: Rs. 6,000/-
Grade -IV	: Rs. 6,500/-
Grade -V	: RS. 7,000/-
Grade -VI	: Rs. 7,500/-
Grade -VII	: Rs. 8,000/-
Grade -VIII	: Rs. 8,500/-

**14) Safety Shoes & Umbrellas/Rain-Coats:**

2 Pairs of Safety-shoes, umbrellas and Rain-coats be issued to all workers every year without any discrimination.

**15) Rotation Moulding Allowance:**

That the Management should pay a rotation Moulding Allowance of Rs.750/- per month as and when they work on oven w.e.f. 01-01-2014.

**16) Tea & snacks during night-shift and special facilities to those who work beyond normal shift time i.e. beyond 17.00 hours:**

That the Management should supply Special Tea and Snacks during the 2nd and 3rd shift working. Those who work beyond 17.00 hours should be served Special Snacks and Tea, should they work beyond 19.00 hours the worker should be paid Meal Allowance or provided free meals.

**17) Allowances:**

That each of the workman be made eligible for a revision in the following Allowances. The allowances should be revised by 50%.

- i) Rotation moulding allowance.
- ii) Blow moulding allowance.
- iii) Material mixing allowance.
- iv) Painting allowance.

**18) Medical-Facilities/Health & Safety:**

- i) Those workers who meet with accidents "In the course of employment" ought to be paid full wages by the Company as though he/she is on duty. The worker should also be paid all the Medical expenses until he/she fully recuperates/recovers. All the workers should

also be provided proper safety equipment while working at the shop floor.

- ii) Those workers who cross the threshold of ESIS coverage ought to be paid a Medical Allowance @ 4.75% of the gross salary per month and be eligible to 15 days paid sick leave.

- iii) Every worker ought to be insured under Group Personal Accident Insurance Scheme to the extent of Four (4) lakhs.

**iv) Ambulance:**

The Company should provide fully equipped Ambulance and this ambulance should be stationed at the factory premises to take care of contingencies/accidents that may occur in the factory.

**v) Emergency Exit:**

The Company should maintain an impediment-free Emergency Exit in the Company for the workmen to come out from the premises during emergencies. Presently, the main doors of the company are either closed or loading is done at the main doors.

**19) Loan Facility:**

Every worker ought to be eligible to an interest-free Loan of Rs. 50,000/- (Rupees Fifty thousand only) to be deducted and repaid in 50 equal installments.

**20) Half Days Facility:**

The Management should allow the workers to join their duties for First Half/Second Half day.

- 21) The Management should appoint regularly a minimum two confirmed workers in the II and III shift to undertake maintenance work.

**22) Temporary Workers:**

We demand that all the temporary workers who have worked for one year or more than one year in the company should be confirmed in the service of the Company.

**23) Retirement Benefits:**

Workers who retire after their retirement age should be paid one month's salary for every year of service in addition to the Gratuity payable.

**24) Interim Relief:**

Pending discussions, negotiations or adjudication process on above demands, each of the workman be paid a sum of Rs. 5,000/- per month as on Interim Relief to be adjusted from the final settlement/award.

(2) If the answer to issue No. (1) above is in the negative, then, what relief the workmen are entitled to?"

By order and in the name of the Governor of Goa.

*Shashank V. Thakur*, Under Secretary (Labour).  
Porvorim, 30th March, 2015.

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**Notification**

No. 28/1/2015-Lab/Part-I/354

The following Order passed by the Industrial Tribunal and Labour Court at Panaji-Goa on 19-01-2015 in reference No. Application 12/12 is hereby published as required by Section 17 of the Industrial Disputes Act, 1947 (Central Act 14 of 1947).

By order and in the name of the Governor of Goa.

*Shashank V. Thakur*, Under Secretary (Labour).  
Porvorim, 11th March, 2015.

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IN THE INDUSTRIAL TRIBUNAL  
AND LABOUR COURT  
GOVERNMENT OF GOA  
AT PANAJI

**(Before Ms. Bimba K. Thaly, Presiding Officer)**

Application 12/12

Mr. Suresh Redkar,  
Deulwada, Palye,  
Pernem Goa-403 512      .... Applicant/Party I  
V/s

Corporation Bank,  
Goa Oxel Branch,  
Felizardo Complex,  
Tarchi Bhat, Oxel,  
P. O. Siolim,  
Goa-403 511      ... Respondent/Party II

Party I absent, not represented.  
Adv. Shri P. J. Kamat for the Party II.

Dated: 19-01-2015.

**ORDER**

This is an application filed by the Applicant u/s 2(A) (2) of the Industrial Disputes Act, 1947 (for short The Act).

2. It is in short the case of the Applicant that he was the employee of Party II since 22-12-95 and that he was suspended vide order dated 13-6-01 for allegedly committing theft of a jewel bag from the

safe cabinet of Party II bank. It is stated that subsequently pursuant to the domestic enquiry conducted by the enquiry officer Mr. Titus Mathew he was imposed punishment of dismissal from service vide order dated 19-10-02. It is stated that the Applicant on 6-12-07 made a representation in terms of Section 10 of The Act to ALC Mapusa, Bardez-Goa raising a dispute challenging the dismissal and this representation was served on ALC on 6-7-12. It is stated that thereafter a period of more than 45 days lapsed and therefore the present application u/s 2(A) (2) of the Act. Applicant has prayed to adjudicate on the dispute and look into the seriousness of the injustice meted out to him.

3. Thereafter Party II filed the written statement on 25-3-13, at Exb.4. In the written statement it is in short the case of Party II that the case setup by Party I in the application under consideration is false. It is stated that the instant application is not filed within the limitation prescribed u/s 2(A)(3) of the Act. It is stated that the application is made to the wrong forum and that the dispute is not made to the conciliation officer of the Appropriate Government. It is stated that this court has no jurisdiction to decide this matter.

4. Party I chose not to file the rejoinder.

5. On the basis of averments of both the parties, issues dated 6-1-14 at Exb.7 were framed.

6. Despite several opportunities given, neither Party I nor his representative appeared before the court to lead evidence. As no evidence was adduced by Party I, even Party II chose not to lead the evidence.

7. In the situation above, arguments of Ld. advocate for Party II were heard.

8. I have gone through the records of the case and have duly considered the arguments of Party II. I am reproducing the issues along with their findings and reasons thereof.

Sr. No.	Issue	Findings
1	2	3

- |    |  |           |
|----|--|-----------|
| 1. | Whether the Party I proves that the domestic enquiry held against him is not fair and proper?                                      | Negative. |
| 2. | Whether the charges of misconduct levelled against Party I are proved to the satisfaction of this Tribunal by acceptable evidence? | Negative. |

1	2	3
3.	Whether the Party I proves that the termination of his services by Party II vide a letter dated 19-10-02 is illegal and unjustified?	Negative.
4.	Whether the Party II proves that the Appropriate Government in respect of a Nationalized Bank is the Central Government and Central Government Industrial Tribunal-cum-Labour Court only has the jurisdiction to entertain and try this application?	Positive.
5.	Whether the Party II proves that the application is time barred as it is not made within 3 years from the date of termination, as required u/s 2 A (3) of the I.D. Act, 1947?	Positive.
6.	Whether the Party II proves that the dispute is hit by delay and latches as it is raised before ALC, Mapusa after a period of 9 years?	Positive.
7.	What relief ? what Award?	As per order.

## Reasons

9. *Issues Nos 1, 2 and 3:* All these issues are answered together for the sake of convenience since Party I has not led any evidence in support of these issues. In his arguments Ld. advocate for Party II rightly submitted that a party has to plead the case and adduce sufficient evidence in support of his pleadings in the claim statement. He further stated that the burden of proof lies on the workman and not on the management and if the workman fails to discharge the above burden, he would fail in the matter. In support of his above submissions, Ld. advocate for Party II relied on the judgment in the case of **Rajasthan State Road Transport Corporation & Anr. v/s Bajirang Lal 2014 I CLR 2013**, the ratio in which, indicates that the findings in the absence of necessary pleadings and supporting evidence, cannot be sustained in law. He also relied on the judgment in the case of **Narang Latex and Dispersions Pvt. Ltd. v/s S. V. Suvarna (Mrs.) & Anr. 1994 II CLR 51**, the observations in which indicate that the burden would lie on a party who would fail if no evidence is led by either of the parties and it would be for the workman to lead evidence first in order to show that the domestic enquiry is not fair and proper.

10. Reading of the observations in both the above judgments make it clear that in the absence of evidence on the part of the workman to prove his claim, he would fail. Undoubtedly, Applicant herein despite filling the application under consideration has not adduced any evidence in support of the contents of the application. The Applicant has further by not filling the rejoinder has failed to deny the defence taken by the Party II. Thus in view of the observations in the aforesaid judgments, Party I has failed to prove issues No. 1, 2 and 3, the burden of proving which is cast on him. Hence my findings:

11. *Issue No. 4:* Section 2(a) of The Act defines “appropriate Government” in relation to the disputes within the jurisdiction of the Central Government and the State Government. In terms of Sec. 2 (a) (i) of The Act the Appropriate Government in respect of Party II is the Central Government and the Central Government Industrial Tribunal is the appropriate forum for the Applicant herein to file application u/s 2A(2) of the Act. In the above context, Ld. advocate for Party II rightly relied on judgment in the case of **Prakash Pandurang Sawant v/s Punjab & Sind Bank & Ors. 2007 II CLR 172**, the observations in which indicate that the respondent bank being an institution is governed by the Central Act and that the Central Government is the Appropriate Government to make reference of Industrial Dispute for adjudication. Moreover the objection on the above subject matter raised by Party II in the written statement is not denied by Party I as Party I has not filed any rejoinder. This being the position of law, it is clear that Party II has proved this issue and hence my findings.

12. *Issue Nos. 5 and 6:* Both these issues are answered together for the sake of convenience as they are on the subject of delay in filing the instant application.

13. U/s 2 A (3), the application of the type under consideration is required to be made to the Tribunal or the Labour Court before the expiry of 3 years from the date of discharge, dismissal, retrenchment or otherwise termination of services as specified in sub-sec. 2 A (1) of The Act. From the own showing of the Applicant, his services were terminated on 19-10-02. The instant application is filed on 6-12-12, which is after more than 9 years from the date of his termination. No application for condonation of delay in filing the application beyond the period of

limitation has been filed by the Applicant. Being so, it is clear that the application is time barred having not filed as required u/s 2 A (3) of The Act.

14. Be that as it may, it cannot be disputed that the amendment of sec. 2 A has come into force w.e.f. 9-9-10. In this context, Ld. advocate for Party II by inviting my attention to the pleadings of the Party I stated that, the services of the Applicant were terminated on 19-10-02 at which time, the provisions of Sec. 2 A were not on the statute book. By relying on the judgment in the case of **Management, Tamil Nadu State Transport Corporation Ltd., Salem v/s P.O., Labour Court, Salem and Anr. 2012 I CLR 726**, he stated that the amendment of Section 2 A of the Act cannot have retrospective operation as it is not so provided in the amending provision. It is thus clear from the observations in the above judgment made by the Hon'ble High Court of Madras, by referring to the observations of the Hon'ble Apex Court in the judgment in the case of **Technical Teachers Training Institute V/s C. Balasubramaniam (2007) 15 SCC 722** that the application under consideration is time barred as it is not made within 3 years from the date of termination of services of the Applicant.

15. It is the pleadings of the Party I that he made representation before ALC, Mapusa Bardez Goa on 6-7-12 when it is otherwise his case that he was dismissed from services by order dated 19-10-02. It is therefore clear that the Applicant has raised the dispute before ALC, Mapusa Bardez Goa after a delay of 9 years. Thus, I find force in the contention of Party II that the dispute herein is hit by delay and latches. Hence my findings, on issues No. 5 and 6.

16. In view of discussion supra, I pass the following

ORDER

1. The application filed by Applicant u/s 2A (2) of the Industrial Disputes Act, 1947, is dismissed.
2. No order as to costs.

Inform the Government accordingly.

(B. K. Thaly)  
Presiding Officer  
Industrial Tribunal-  
cum-Labour Court

Notification

No. 28/1/2015-Lab/Part-I/379

The following Award passed by the Industrial Tribunal and Labour Court at Panaji-Goa on 16-12-2014 in reference No. IT/24/12 is hereby published as required by Section 17 of the Industrial Disputes Act, 1947 (Central Act 14 of 1947).

By order and in the name of the Governor of Goa.

*Shashank V. Thakur*, Under Secretary (Labour).  
Porvorim, 11th March, 2015.

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IN THE INDUSTRIAL TRIBUNAL  
AND LABOUR COURT  
GOVERNMENT OF GOA  
AT PANAJI

(Before Smt. Bimba K. Thaly, Presiding  
Officer)

Ref. No. IT/24/12

Shri Girish Borkar & 3 others,  
Rep. by the President,  
M/s. Essae-Teraoka Worker's  
Welfare Union,  
H. No. 3993, Near Datta Mandir,  
Housing Board Colony, Gogol,  
Margao-Goa. .... Workmen/Party I.

V/s.

The Unit Head  
M/s. Essae - Teraoka Limited.,  
F-16, 1st floor, Jairam Complex,  
Neuginagar,  
Panaji-Goa 403-001 .... Employer/Party II.

Shri K. V. Nadkarny for Workmen/Party I.  
Adv. Shri M. S. Bandodkar for Party II.

AWARD

(Passed on 16th day of December, 2014)

In exercise of the powers conferred by clause (d) of sub-section (1) of Section 10 of the Industrial Disputes Act, 1947 (14 of 1947) (for short the Act) the Government of Goa by order dated 28-05-2012 bearing number 28/20/2012-LAB-272 has referred the following dispute for adjudication by this Tribunal.

“(1) Whether the action of the management of M/s. Essae-Teraoka Limited, Panaji, Goa, in transferring it's four workmen, namely,

Shri Girish Borkar, Shri Nityanand M. Talekar, Shri Caitano Gomes and Shri Chandrakant Kalgutkar, from Panaji-Goa to Bangaluru in Karnataka State from 01-12-2011 is legal and justified?

(2) If not, what relief the workmen are entitled to?"

2. On receipt of the reference, a case was registered under No. IT/24/12 and registered A.D. notices were issued to the parties. Upon receipt of the notice Party I filed the claim statement at Exb. 6 and Party II filed the written statement at Exb. 7. Party I did not file the rejoinder.

3. In the claim statement, it is in short the case of Party I that the present claim has been filed by 4 workmen namely, Mr. Nityanand Talekar, Caitano Gomes, Chandrakant Kalgutkar and Girish Damodar Borkar, on account of their illegal transfer outside State of Goa, in the State of Karnataka. It is stated that initially the four workmen were employed at the factory of Party II, situated at Arlem, Margao Goa. Since the service condition of these workmen were not specified by the company and also because they were paid very low salary and made to work for long hours, the workers formed a union. It is stated that ever since the formation of the union, the management started harassing the workers and also brought pressure on these four workmen to resign from the company. It is stated that as the management did not succeed in their attempts, they transferred their services outside Goa. It is stated that this transfer was resisted by the above workmen and at the request of union the Minister of Labour intervened whereupon the management suggested that the workers should accept transfer at Panaji, which was accepted by the workers but on the payment of daily transport charges, as agreed in the settlement dated 18-9-09. It is stated that the management thereafter subjected these workmen to various vindictive tactics in order to harass and victimize them and all these acts of management were reported to the authorities. It is stated that the services of these four employees are now illegally transferred to Bangaluru. It is stated that the service conditions of these workmen are governed under the Goa Shops and Establishment Act, 1973 and Goa, Daman & Diu Shops and Establishment Rules, 1975 made thereunder. It is stated that the service conditions in Karnataka are governed by separate legislation which is the place of reporting as stated in the transfer order issued to four employees by the management. It is stated that therefore there is violation of Sec. 9A of the Act and hence the said

transfer order are violative of Sec. 9A of the Act as well as clause 4 of the appointment order. It is stated that therefore the workmen were not in a position to obey the illegal transfer order and hence they have not reported to the place of transfer. It is stated that the so called transfer under grounds of exigencies of worker is nothing but a false statement. Party I has therefore prayed to hold that the action of Party II in transferring the services of four named workmen w.e.f. 1-12-11 as illegal and bad in law and to direct Party II to retransfer all the four workmen back to Panaji unit or at their factory at Arlem, Margao with continuity of services and all other monetary benefit w.e.f. 1-12-11.

4. In the written statement, Party II has denied the case of Party I and has stated that the transfers of all the workmen concerned in the reference was made as per the appointment letter and the Service Rules applicable to the workmen. It is stated that the said transfers were bonafide and due to business exigencies. It is stated that the transfers are fully legal and justified and the concerned four workmen should have joined duty at the transferred place first and thereafter raised the dispute. It is stated that there is no union like Party I union and that the present dispute is not espoused by a substantial number of workmen and only for coming within the provisions of the Act u/s 2(k), Party I has shown the dispute as espoused by the Party I union. It is stated that the said union has no locus standi to represent the workers in the reference and therefore what is referred before this Tribunal is not an Industrial Dispute. It is stated that the schedule in the order of reference is vague. It is stated that the above four workmen were transferred outside Goa by letter dated 15-4-09 but they did not report at their work place and as such another letter dated 29-4-09 was issued to them requesting the report at the transferred place. It is stated that these workmen still did not report and instead raised a dispute before Dy. Labour Commissioner pursuant to which a settlement dated 18-9-09 was signed between the parties and the workmen by new letters dated 18-9-09 were retransferred to Panaji branch. It is stated that there was no sufficient work at Panaji and as such due to exigency of work they were transferred to Bangalore vide letter dated 1-12-11. It is stated that this transfer is in accordance with clause 4 of the appointment letter dated 9-2-07 issued to all the workmen concerned in this reference. It is stated that the management has also given additional allowance (outstation allowance) of Rs. 2,000/- to the workmen as transfer benefit. Thus, according to Party II the transfer is fully legal, bonafide and as per the provisions of law. Party II has therefore prayed to reject the reference.

5. In the course of further proceedings, both the parties settled the matter amicably amongst themselves and filed the terms of settlement u/s 2(p) r/w sec.18(1) of the Act, at Exb. 15, reading as under.

1. It is agreed between the parties that Mr. Girish Borkar shall be paid a sum of Rs. 1,93,750=00 (Rupees One lakh ninety three thousand seven hundred and fifty only) in full and final settlement of all his claims arising out of employment/transfer as covered under Reference No. IT/24/12, and charter of demands as covered under Reference IT/45/12.
2. It is agreed between the parties that Mr. Chandrakant Kalgutkar shall be paid a sum of Rs. 1,68,750=00 (Rupees One lakh sixty eight thousand seven hundred and fifty only) in full and final settlement of all his claims arising out of employment/transfer as covered under Reference No. IT/24/12 and charter of demands as covered under Reference IT/45/12.
3. It is agreed between the parties that Mr. Caitano Gomes shall be paid a sum of Rs. 1,68,750=00 (Rupees One lakh sixty eight thousand seven hundred and fifty only) in full and final settlement of all his claims arising out of employment/transfer as covered under Reference No. IT/24/12, and charter of demands as covered under Reference IT/45/12.
4. It is agreed between the parties that Mr. Nityanand Talekar shall be paid a sum of Rs. 1,43,750=00 (Rupees One Lakh Forty Three Thousand Seven Hundred and Fifty only) in full and final settlement of all his claims arising out of employment/transfer as covered under Reference No. IT/24/12, and charter of demands as covered under Reference IT/45/12.
5. It is agreed between the parties that the amount mentioned in the clause No. 1, 2, 3 and 4 against the names of the respective workmen above is in full and final settlement of all their claims, arising out of employment/transfer as covered under Reference No IT/24/12, and charter of demands as covered under Reference IT/45/12 and the said amount shall include all the money/benefit due to the above referred workmen, including gratuity, bonus, leave encashment, ex-gratia, salary due, if any and also includes any other benefit which is capable of

computing in terms of money and the workmen further confirms that they shall have no claim of whatsoever nature against the company.

6. It is agreed between the parties that after signing of this settlement, both the parties shall make a joint application before the Hon'ble Industrial Tribunal, Panaji-Goa in Reference IT/45/12 and Reference No. IT/24/12, mentioning therein that the subject matter of employment/transfer as covered under Reference No. IT/24/12, and charter of demands as covered under Reference IT/45/12 is fully, satisfactorily and completely settled and pray for an Award in terms of settlement for disposing off the references accordingly.
7. It is agreed between the parties that the management shall issue bonafide certificates to all the workmen and assist the workmen to withdraw their P. F deposited before the P.F authority by signing necessary withdrawal forms.
8. It is further agreed between the parties that the amount mentioned hereinabove in paragraph Nos. 1, 2, 3 and 4, against the names of the respective workmen shall be paid at the time of filling settlement before this Hon'ble Industrial Tribunal at the time of disposing off the references.
6. The above terms of settlement are signed by Party I workmen namely, Shri Girish Borkar, Shri Chandrakant Kalgutkar, Shri Caitano Gomes, Shri Nityanand Talekar and Shri K. V. Nadkarny representing the above workmen as well as the General Manager - HR of Party II and their Adv. Shri M. S. Bandodkar.
7. I have gone through the terms of the settlement, which are just and fair. I am satisfied that they are certainly in the interest of workmen. I, therefore, accept the said terms and pass the following:

#### ORDER

1. The reference stands disposed off by Consent Award in view of the consent terms filed by the parties, at Exb. 15.
2. No order as to costs.

Inform the Government accordingly.

(Bimba K. Thaly)  
Presiding Officer  
Industrial Tribunal-Cum-  
-Labour Court-I

**Notification**

No. 28/1/2015-Lab/Part-I/355

The following award settled before the Lok-Adalat at Panaji-Goa on 13-12-2014 in reference No. IT/27/05 is hereby published as required by Section 17 of the Industrial Disputes Act, 1947 (Central Act 14 of 1947).

By order and in the name of the Governor of Goa.

*Shashank V. Thakur*, Under Secretary (Labour).  
Porvorim, 11th March, 2015.

**National Lok Adalat**

Compromise Memorandum in cases u/s 10 (1) (D) of Industrial Disputes Act, 1947

Type of cases:- Demand for Payment of Bonus.

Case No.- IT/27/05 Pending before Industrial Tribunal-cum-Labour Court-I, Panaji.

Workmen,

Rep. by Goa Trade &

Commercial Workers Union,

Velho Building,

Panaji Goa.

... Applicant

V/s

M/s. Garware Goa Nets Ltd. ... Respondent

MAY IT PLEASE YOUR HONOUR

Dispute in brief is that the workmen demanded 20% bonus for the years 1998-1999, 1999-2000, 2000-2001 and 2001-2002, the employer disputed the claim as they have paid statutory bonus @ 8.33% and as such, no further payment is required to make.

We, that is, workmen and their Union representative/Applicant and M/s. Garware Goa Nets Ltd., Respondent alongwith our Advocates, authorize Panel/Bench constituting Lok Adalat in the above said matter that we have arrived at the compromise to settle the matter as follows.

**Terms of Compromise**

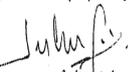
Both parties have agreed to settle the present matter for total 12.33% and since 8.33% is paid, the balance amount payable is @ 4.00% for the said years in full and final settlement of their claim in the present matter without any interest. The Management shall calculate the dues accordingly and pay the individual workers their dues in

settlement of the present matter by drawing cheque in their favour involved in the present matter, within a period of 1 month from today.

We have arrived at the compromise terms willingly before the National Lok Adalat held on 13-12-2014 at 10.30 a.m. No coercion or force is applied. Today, though it is not working day for the Court we request the Panel/Bench constituting the Lok Adalat to record the compromise today only and the aforesaid matter may be marked as settled accordingly.

Dated this 13th day of December, 2014.

  
Signature of the Applicant  
(RAGHU TIUREKAR)

  
Signature of the Advocate for the  
for the Applicant  
(ANU. SULTANS WAIK)

  
Signature of Respondent  
(DIRECTOR)

  
Signature of the Advocate  
for the Respondent  
(Adv. Pasamma C. Chandekar)

(Signature of the authorized officer of the Government)

**AWARD**

The matter is amicably settled as above before the Lok Adalat held on 13th day of December, 2014.

1. Signature of the Presiding Officer of Panel of Lok Adalat.

2. Signature of the Member of Lok Adalat

3. Signature of the Panel of Lok Adalat

◆◆◆  
Department of Personnel

—  
Order

No. 13/19/2014-PER/998

Government of Goa is pleased to grant further extension in service to Shri S. Lekshmanan, Chief Electrical Engineer (officiating), Panaji beyond the

date of his superannuation for a period of three months w.e.f. 01-04-2015 to 30-06-2015.

The extension is subject to termination without assigning any reasons at any time during the period of extension.

By order and in the name of the Governor of Goa.

*R. Aga*, Under Secretary (Personnel-II).

Porvorim, 31st March, 2015.



### Department of Planning

Directorate of Planning, Statistics & Evaluation

#### Order

No. DPSE/ADMN/DEPU/3/2014/1256

Sub: Appointment against the post of Research Assistant on deputation basis.

Ref: Letter No. 6-6-2009/ELEC/4539 dated 27-10-2014.

Shri Sandip Sawant, Statistical Assistant of Common Statistical Cadre of this Directorate is hereby transferred and posted as Research Assistant on deputation basis initially for one year at the Office of Chief Electoral Officer, Altinho, Panaji.

His period of deputation shall be as per the standard terms and conditions of deputation contained in O.M. No. 13/4/74-PER dated 12-02-1999 issued by Personnel Department and as amended from time to time.

By order and in the name of the Governor of Goa.

*Anand Sherkhane*, IES, Director, (Planning).

Porvorim, 9th February, 2015.

#### Order

No. DPSE/III/MVDA/2014/1747

The Government of Goa is pleased to appoint Shri Vijay B. Saxena, Joint Director, Directorate of Planning, Statistics & Evaluation as the Project Director/Member Secretary of the newly constituted "Atal Gram Development Agency-Goa" (AGDAG) with immediate effect.

The above shall be in addition to his present duties and responsibilities.

He shall continue to draw his pay and allowances from the same Budget head from where he is currently drawing his salary.

By order and in the name of the Governor of Goa.

*Anand Sherkhane*, IES, Director & ex officio Addl. Secretary (Planning).

Porvorim, 31st March, 2015.

#### Notification

No. DPSE/III/MVDA/2014/1745

The Government of Goa is pleased to constitute the "Atal Gram Development Agency-Goa" (AGDAG) registered under the Societies Registration Act, 1860 (Central Act 21 of 1860) under the Registration No. 158/GOA/2015 with immediate effect for smooth implementation of the scheme Atal Gram Yojana (AGY).

By order and in the name of the Governor of Goa.

*Anand Sherkhane*, IES, Director & ex officio Addl. Secretary (Planning).

Porvorim, 31st March, 2015.

#### Notification

No. DPSE/III/MVDA/2014/1746

The Government of Goa is pleased to constitute the following Board of Governors for the "Atal Gram Development Agency-Goa" (AGDAG) registered under the Societies Registration Act, 1860 (Central Act 21 of 1860) under the Registration No. 158/GOA/2015 with immediate effect.

Sr. No.	Name of Member	Designation
1.	Shri Dattaprasad Kholkar Dy. Chairman, Goa State Planning Board	— Chairman.
2.	Shri Anand Sherkhane, IES, Director, DPSE	— Member.
3.	Prof. Nandkumar Kamat	— Member.
4.	Shri Rajendra Kerkar	— Member.
5.	Dr. Shekhar Salkar	— Member.
6.	Shri Prasad Tilve	— Member.
7.	Shri Vijay B. Saxena, Joint Director, DPSE	— Member Secretary.

The powers, functions and responsibilities of the Board shall be as per the Constitution of the AGDAG.

By order and in the name of the Governor of Goa.

*Anand Sherkhane*, IES, Director & ex officio Addl. Secretary (Planning).

Porvorim, 31st March, 2015.

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**Addendum**

No. DPSE/ADMN/DEPU/3/2014/1804

Refer: 1) Letter No. 6-6-2009/ELEC/4539 dated 27-10-2014.

2) Order No. DPSE/ADMN/DEPU/3/2014/1256 dated 09-02-2015.

Sub: Appointment against the post of Research Assistant on deputation basis.

In the above read order, the following paras may be read as added.

“The post of Research Assistant (Group B, Gazetted) in the Pay Band—2 carries the pay scale of Rs. 9,300-34,800 with Grade Pay of Rs. 4,200/-”.

This issues with approval of the Government vide U. O. No. 2977/F dated 15-12-2014.

By order and in the name of the Governor of Goa.

*Anand Sherkhane*, IES, Director & ex officio Jt. Secretary (Planning).

Porvorim, 9th April, 2015.

◆◆◆  
**Department of Power**

Office of the Chief Electrical Engineer

—  
**Order**

No. CEE/Estt-31-25-88/GPSC/Part-III(B)/Vol.III/5324

On the recommendation of the Departmental Promotion Committee as conveyed by the Goa Public Service Commission vide letter No. COM/II/11/16(1)/2014/912 dated 20-02-2015, the Government is pleased to promote Shri Siddharth A. Sakhardande, Junior Engineer (Elect.) to the post of Assistant Engineer (Elect.), Group ‘B’, Gazetted in the pay scale PB—2 Rs. 9,300-34,800+ Grade Pay Rs. 4,600/- on officiating basis, with immediate effect and to post him in the office of the Chief Electrical Engineer, Commercial Section, 3rd floor, Vidhut Bhavan, Panaji-Goa.

2. The above promotion is further subject to the decision on Writ Petition No. 792/2008 (and not 742/2008) filed by Shri Ramdas Yesso Salekar and 7 others before the Hon’ble High Court of Bombay at Goa.

By order and in the name of the Governor of Goa.

*Lekshmanan S.*, Chief Electrical Engineer & ex officio Addl. Secretary.

Panaji, 31st March, 2015.

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**Order**

No. CEE/Estt-31-25-88/AE(Civil)/5313

Read: 1) Order No. CEE/Estt-31-25-88/AE (Civil)/3096 dated 01-11-2013.

Government is pleased to extend the ad hoc promotion in respect of following Assistant Engineers (Civil) granted vide Order read in the preamble above for a further period of one year w.e.f. 01-11-2014 to 31-10-2015 or till the posts are filled on regular basis, whichever is earlier:-

Sr. No.	Name of the officers	Designation
1.	Shri Uday A. Samant	Assistant Engineer (Civil), ad hoc.
2.	Shri Prashant P. Hinde	Assistant Engineer (Civil), ad hoc.
3.	Shri Nagu Kusta Velip	Assistant Engineer (Civil), ad hoc.
4.	Shri Vasudev N. Prabhu	Assistant Engineer (Civil), ad hoc.

The above extended ad hoc promotion will not bestow on the officers any claim/right for regular promotion and the services rendered on ad hoc basis in the grade will not count for the purpose of seniority in that grade or for eligibility for promotion to the next higher grade.

This issues with the approval of Goa Public Service Commission as conveyed vide their letter No. COM/II/11/16(2)/2013/4456 dated 17-03-2015.

By order and in the name of the Governor of Goa.

*Lekshmanan S.*, Chief Electrical Engineer & ex officio Addl. Secretary.

Panaji, 30th March, 2015.

## Department of Public Grievances

Directorate of Public Grievances

**Notification**

No. 1/22/2013-14/DPG/GPGRAMS/III/1(2)

In exercise of the powers conferred by sub-sections (1) and (2) of Section 4 and clause (b) of Section 2 of the Goa (Right of Citizens to Time-Bound Delivery of Public Services) Act, 2013 (Goa Act 19 of 2013) (hereinafter referred to as the "said Act") and in supersession of the Government Notification No. 1/22/2013-14/DPG/GPGRAMS/III/1(2) dated 06-02-2014, published in the Official Gazette, Series II No. 45 dated 06-02-2014, the Government of Goa hereby designates the officers mentioned in column (3) of the Schedule below as designated officers and specifies the services as mentioned in column (2) of the Schedule below to be public services for the purposes of the said Act and further specifies the time limits as mentioned in column (4) of the Schedule below, within which the public services as specified in column (2) of the Schedule below shall be provided by the respective designated officers as mentioned in the corresponding entries in column (3) of the Schedule below and also specifies the authorities mentioned in column (5) of the Schedule below as Appellate Authorities in respect of the public services specified in the corresponding entries in column (2) of the Schedule below:

**Schedule**

Sr. No.	Public Service	Designated Officer	Time limit	Appellate Authority
(1)	(2)	(3)	(4)	(5)
<b>A-Directorate of Accounts</b>				
1	Submission of the service book a non-gazetted government employee to the Director of Accounts for determining qualifying service	Head of Office	On the employee completing eighteen years of service or on his being left with five years of service before the date of retirement, whichever is earlier	Head of the Department.
2	Determining qualifying service of a gazetted government employee	Dy. Director of Accounts (Gazetted Officers' Section)	On the employee completing eighteen years of service or on his being left with five years of service before the date of retirement, whichever is earlier	Director of Accounts.
3	Submission of the pension proposal to the Director of Accounts in case of retirement on superannuation of non-gazetted employees	Head of Office in which employee is working	Six months prior to the date of retirement on superannuation	Head of the Department of his respective office.
4	Submission of pension proposal to the Director of Accounts in case of retirement on superannuation of gazetted employees	Dy. Director of Accounts (Gazetted Officers' Section)	Six months prior to date of retirement on superannuation	Director of Accounts.

(1)	(2)	(3)	(4)	(5)
5	Authorization/Sanction of the pension, in case of retirement on superannuation of non-gazetted employees	Dy. Director of Accounts (Pension Section)	On the day of retirement on superannuation provided the proposal is submitted complete in all respects, by the Head of Office six months prior to retirement	Director of Accounts.
6	Authorization/Sanction of the pension in case of retirement on superannuation of gazetted employees	Dy. Director of Accounts (Pension Section)	On the day of retirement on superannuation provided the proposal is submitted complete in all respects, by the Dy. Director (Gazetted Section) six months prior to retirement	Director of Accounts.
7	Submission of pension proposal to the Director of Accounts in case of retirement of "Invalid Pension" (medical grounds or any other ground)	Head of Office in which the employee is working	One month from retirement	Head of Department of the respective office.
8	Authorization/Sanction of the pension proposal to the Director of Accounts in case of retirement of "Invalid Pension" (on medical grounds or on any other ground)	Dy. Director of Accounts	Within a two month from the date of receipt of the complete and conclusive pension papers and a clear service record	Director of Accounts.
9	Submission of pension proposal to the Director of Accounts in case of death of employee (Family Pension)	Head of Office in which employees was working	Within two months from the date of receipt of intimation along with death certificate in the said office	Head of Department of the respective office.
10	Authorization/Sanction of the Family Pension in case of death of the employee	Dy. Director of Accounts (Pension Division)	Within a period of two months from the date of receipt of complete and conclusive pension papers	Director of Accounts.
11	Final withdrawal of balance in the employees General Provident Fund, in case of retirement on superannuation	Dy. Director of Accounts (GPF Section)	One hundred and twenty days	Director of Accounts.
12	Final withdrawal of General Provident Fund in case of retirement on medical grounds or on any other ground	Dy. Director of Accounts	One hundred and fifty days	Director of Accounts.

(1)	(2)	(3)	(4)	(5)	
13	Final withdrawal of General Provident Fund in case of death of employee	Dy. Director of Accounts	One hundred and fifty days	Director of Accounts.	
<b>B-Directorate of Agriculture</b>					
14	Issue of Krishi card	Zonal Agriculture Officer	Thirty days	Director of Agriculture.	
15	Support price/assured price of the following crops: Coconut Cashew Pulses Paddy Areca nut	Processing & disposal of the application	Zonal Agriculture Officer	One hundred and fifty days	Director of Agriculture.
		Sanctioned application and submission of the bill to the Director of Accounts	Dy. Director of Agriculture	Fifteen days	Director of Agriculture.
		Release of payment	Dy. Director of Accounts (Directorate of Accounts)	Fifteen days from the receipt of the bill	Director of Accounts.
16	Assistance for fencing	Processing and disposal of the application	Zonal Agriculture Officer	One hundred and fifty days	Director of Agriculture.
		Sanctioned application and submission of the bill to the Director of Accounts	Dy. Director of Agriculture	Fifteen days	Director of Agriculture.
		Release of payment	Dy. Director of Accounts (Directorate of Accounts)	Fifteen days from the receipt of the bill	Director of Accounts.
17	Incentive for mechanization up to three lakhs	Processing and disposing the application	Zonal Agriculture Office	Fifteen days	Director of Agriculture.
		Sanctioned application and submission of the bill to the Director of Accounts	Dy. Director of Agriculture	Fifteen days	Director of Agriculture.
		Release of payment	Dy. Director of Accounts (Directorate of Accounts)	Fifteen days from receipt of the bill	Director of Accounts.
<b>C-Directorate of Animal Husbandry &amp; Veterinary Services</b>					
18	Kamdhenu (Sudharit Scheme)	Dy. Director of Animal Husbandry & Veterinary Services	Fifteen working days	Director of Animal Husbandry & Veterinary Services.	

(1)	(2)	(3)	(4)	(5)	
<b>D-Department of Civil Supplies and Consumer Affairs</b>					
19	Issue of a surrender certificate on transfer to another city or otherwise	Inspector of Civil Supplies	Same day	Mamlatdar for Dharbandora Taluka, Joint Mamlatdar-I for all other Talukas.	
20	Issue of a new ration card where cancellation certificate and proof of residence is provided	Inspector of Civil Supplies	Three days		
21	Issue of new ration card where cancellation certificate and proof of residence is not provided	Forwarding the application to the Talathi	Inspector of Civil Supplies		One working day
		Report to be submitted to Civil Supplies branch	Talathi of Saza		Three working days from the day the application is received
		Decision on the application	Inspector of Civil Supplies		Three working days from the date of receipt of the Talathi's report
22	Inclusion/Deletion of the name from the ration card	Inspector of Civil Supplies	Same day		
23	Issue of a duplicate ration card	Inspector of Civil Supplies	Same day		
24	Change of address in the ration card or change of the Fair Price shop	Inspector of Civil Supplies	Same day		
<b>E-Department of Commercial Taxes</b>					
25	Registration under Goa Value Added Tax Act, 2005 (Act 9 of 2005)	Commercial Tax Officer in charge	Three days	Asst. Commissioner of Commercial Taxes in charge.	
26	Renewal of registration under Goa Value Added Tax Act, 2005 (Act 9 of 2005)	Commercial Tax Officer in charge	Three days after the certificate of clearance of outstanding dues is issued	Asst. Commissioner of Commercial Taxes in charge.	
27	Registration under Central Sales Tax Act, 1956	Commercial Tax Officer in charge	Three days	Asst. Commissioner of Commercial Taxes in charge.	
28	Renewal of registration under Central Sales Tax Act, 1956	Commercial Tax Officer in charge	Three days	Asst. Commissioner of Commercial Taxes in charge.	
29	Registration under Goa Tax on Luxuries Act, 1988 (Act No. 17 of 1988)	Commercial Tax Officer in charge	Three days	Asst. Commissioner of Commercial Taxes in charge.	
30	Renewal of registration under Goa Tax on Luxuries Act, 1988 (Act No. 17 of 1988)	Commercial Tax Officer in charge	Three days	Asst. Commissioner of Commercial Taxes in charge.	

(1)	(2)	(3)	(4)	(5)
31	Registration under The Goa Tax on Entry of Goods (Amendment) Act, 2013 (Goa Act 5 of 2013) [16-5-2013]	Commercial Tax Officer in charge	Three days	Asst. Commissioner of Commercial Taxes in charge.
32	Renewal of Registration under The Goa Entertainment Tax Act, 1964 (No. 2 of 1964)	Commercial Tax Officer in charge	Three days	Asst. Commissioner of Commercial Taxes in charge.
33	Registration under Tax Deducted at Source	Commercial Tax Officer in charge	Three days	Asst. Commissioner of Commercial Taxes in charge.
34	Renewal of registration under Tax Deducted at Source	Commercial Tax Officer in charge	Three days	Asst. Commissioner of Commercial Taxes in charge.
<b>F-Education (School Education-Directorate of Education)</b>				
35	School Leaving Certificate	Head Master	Seven days	Dy. Director of Education.
36	Registration of coaching classes	Dy. Director of Education	Forty five days	Director of Education.
37	Renewal of registration of coaching classes	Dy. Director of Education	Fifteen days	Director of Education.
38	Permission to open a school	Director of Education	Forty five days	Secretary (Education).
39	Recognition of a school	Director of Education	Forty five days	Secretary (Education).
<b>G-Education (Goa Board of Secondary and Higher Secondary Education)</b>				
40	Re-evaluation of answer scripts	Assistant Secretary	Fifteen days	Secretary, Goa Board of Secondary and Higher Secondary Education.
41	Verification of answer scripts	Assistant Secretary	Seven days from the last date for receipt of applications	Secretary, Goa Board of Secondary and Higher Secondary Education.
42	Issue of a photo copy of the answer scripts	Assistant Secretary	Three days from the last date for receipt of applications	Secretary, Goa Board of Secondary and Higher Secondary Education.
43	Issue of a duplicate Marks List	Assistant Secretary	Seven days	Secretary, Goa Board of Secondary and Higher Secondary Education.

(1)	(2)	(3)	(4)	(5)
44	Issue of a duplicate Marks List (Tatkal)	Assistant Secretary	Same day	Secretary, Goa Board of Secondary and Higher Secondary Education.
45	Issue of the Passing Certificate	Assistant Secretary	Seven days	Secretary, Goa Board of Secondary and Higher Secondary Education.
46	Issue of Migration Certificate	Assistant Secretary	Three days	Secretary, Goa Board of Secondary and Higher Secondary Education.
47	Issue of Migration Certificate (Tatkal)	Assistant Secretary	Same day	Secretary, Goa Board of Secondary and Higher Secondary Education.
48	Verification of Mark Sheets	Assistant Secretary	Ten days	Secretary, Goa Board of Secondary and Higher Secondary Education.
49	Transcripts	Assistant Secretary	Three days	Secretary, Goa Board of Secondary and Higher Secondary Education
50	Rectification	Assistant Secretary	Seven days	Secretary, Goa Board of Secondary and Higher Secondary Education.
51	Recognition of subject	Assistant Secretary	By 30 <sup>th</sup> September	Secretary, Goa Board of Secondary and Higher Secondary Education.
52	Renewal of Recognition	Assistant Secretary	By 30 <sup>th</sup> September	Secretary, Goa Board of Secondary and Higher Secondary Education.
53	Additional subject recognition	Assistant Secretary	By 30 <sup>th</sup> September	Secretary, Goa Board of Secondary and Higher Secondary Education.

(1)	(2)	(3)	(4)	(5)
54	Change of school name and management	Assistant Secretary	Thirty days	Secretary, Goa Board of Secondary and Higher Secondary Education.
<b>H-Education (Higher Education)</b>				
55	Authentication	Under Secretary (Higher Education)	Fifteen working days	Director of Technical Education (DTE)/Ex-Officio Joint Secretary.
<b>I-Education (Technical Education)</b>				
56	Authentication	Asst. Secretary	Fifteen working days	Chairman of the Board of Technical Education & Director of Technical Education.
57	Issue of Mark sheets	Systems Analyst	Forty five working days from the date of declaration of results	Chairman of the Board of Technical Education & Director of Technical Education.
58	Issue of Diploma	Secretary, Board of Technical Education	Within three months after the completion of a six months period from the date of declaration of result	Chairman of the Board of Technical Education & Director of Technical Education.
59	Issue of Migration and Provisional Passing Certificate	Secretary, Board of Technical Education	Fifteen working days	Chairman of the Board of Technical Education & Director of Technical Education.
60	Issue of duplicate documents	Secretary, Board of Technical Education	Fifteen working days after receipt of application fees	Chairman of the Board of Technical Education & Director of Technical Education.
61	Verification of documents such as Diploma Certificates, Mark sheets	Asst. Secretary (CDC)	Fifteen working days	Chairman of the Board of Technical Education & Director of Technical Education.

(1)	(2)	(3)	(4)	(5)	
62	Verification of Marks	Asst. Secretary (Post Exam)	Fifteen working days from the last date for receipt of such applications	Chairman of the Board of Technical Education & Director of Technical Education.	
63	Issue of Photocopies/Verification in presence of answer books	Asst. Secretary	Fifteen working days from the last date for receipt of such applications	Chairman of the Board of Technical Education & Director of Technical Education.	
64	Revaluation of answer books	Asst. Secretary	Twenty five working days from the last date for receipt of such applications	Chairman of the Board of Technical Education & Director of Technical Education.	
65	Declaration of Board results on the website	Systems Analyst	Within one day of declaration of results	Chairman of the Board of Technical Education & Director of Technical Education.	
66	Issue of Eligibility Certificate	Asst. Secretary	Five days from receipt of Equivalency certificate from the Goa Board of Secondary and Higher Secondary Education	Chairman of the Board of Technical Education & Director of Technical Education.	
<b>J–Electricity Department</b>					
67	Temporary/Permanent Service Connection for Domestic, Commercial, Agriculture	Assistant Engineer	Fifteen days	Superintending Engineer.	
68	Temporary/ /Permanent Service Connection for Industries	Submission of proposal for load approval	Executive Engineer	Ten days	Superintending Engineer.
		Decision on Load approval	Chief Electrical Engineer	Ten days	Secretary (Power).
		Approval of estimates	Executive Engineer/ /Superintending Engineer/Chief Electrical Engineer	Ten days	Superintending Engineer.
		Releasing of connection after execution of work	Executive Engineer	Ten days	Superintending Engineer.

(1)	(2)	(3)	(4)	(5)	
69	Meter Testing	Removing of Meter and sending to MRT laboratory	Assistant Engineer	Five days	Superintending Engineer.
		Testing of the Meter	Assistant Engineer-MRT	Five days	Superintending Engineer.
		Re-installing a meter	Assistant Engineer	Five days	Superintending Engineer.
70	Shifting of Electric poles	Submission of the proposal to the Superintending Engineer for approval after inspection is done	Executive Engineer	Ten days	Chief Electrical Engineer.
		Decision on the submitted proposal	Superintending Engineer	Five days	
		Conveying of intimation to deposit supervision charges	Executive Engineer	Three days	
		Submission of proposal to the Superintending Engineer for approval after inspection is done	Executive Engineer	Ten days	
<b>K-Directorate of Food and Drugs Administration</b>					
71	Grant of Drugs Retail Licence	Dy. Director of Food and Drugs Administration	Thirty days	Director of Food and Drugs Administration.	
72	Grant of Goods Manufacturing Practices Certificate	Dy. Director of Food and Drugs Administration	Seven days	Director of Food and Drugs Administration.	
73	Grant of No Conviction Certificate	Dy. Director of Food and Drugs Administration	Seven days	Director of Food and Drugs Administration.	
74	Grant of Free Sales Certificate	Dy. Director of Food and Drugs Administration	Seven days	Director of Food and Drugs Administration.	
75	Grant of Production & Sales Verification Certificate	Dy. Director of Food and Drugs Administration	Fourteen days	Director of Food and Drugs Administration.	
76	Food Licence involving inspection of premises	Designated Officer	Sixty days	Director of Food and Drugs Administration.	

(1)	(2)	(3)	(4)	(5)	
77	Food Licence not involving inspection premises	Designated Officer	Thirty days	Director of Food and Drugs Administration.	
78	Registration Certificate for food premises not involving inspection	Regulatory Authority	Seven days	Director of Food and Drugs Administration.	
79	Registration Certificate for food premises involving inspection	Regulatory Authority	Thirty days	Director of Food and Drugs Administration.	
80	Registration certificate for temporary premises	Regulatory Authority	Three days	Director of Food and Drugs Administration.	
<b>L-Labour &amp; Employment</b>					
81	Issue of Registration Certificate/License under the Contract Labour (R & A) Act, 1970 and the Rules thereunder	Dy. Labour Commissioner	Fifteen working days	Labour Commissioner	
82	Issue of Registration Certificate/License under the Inter State Migrant Workmen (Regulation of Employment & Conditions of Service) Act, 1975 and the rules thereunder	Dy. Labour Commissioner	Fifteen working days	Labour Commissioner	
83	Issue of Registration Certificate under Goa Daman and Diu Shops and Establishment Act, 1973 and the rules thereunder	Labour Inspector	Seven working days	Labour Commissioner	
84	Issue of Registration Certificate/License under Motor Transport Workers Act, 1961 and the Rules thereunder	Chief Inspector i.e. Commissioner of Labour	Seven working days	Secretary (Labour)	
85	Registration for Employment	Employment Officer	On same day	Labour Commissioner	
86	Renewal for Employment	Employment Officer	On same day	Labour Commissioner	
<b>M-Institute of Nursing Education</b>					
87	Providing Transcript to student	Principal	Fifteen days	Director of Health Services.	
88	Certificate of Training	Principal	The next day after the result	Director of Health Services	
<b>N-Directorate of Panchayats</b>					
89	Issue of Construction Licence, Permission for repair, Licence for hotel/shop/eating	Submission of application/file before the Panchayat Meeting	Village Panchayat Secretary	Fifteen days	Block Development Officer.
		Decision on the application	Sarpanch	Fifteen days	Block Development Officer.

(1)	(2)	(3)	(4)	(5)	
	house/trade/ factory, Occupancy Certificate, No objection Certificate for bar/liquor shop	Execution of the decision	Village Panchayat Secretary	Ten days	Block Development Officer.
90	Issue of Income Certificate	Village Panchayat Secretary	Three days	Block Development Officer.	
91	Issue of No Dues Certificate	Village Panchayat Secretary	Three days	Block Development Officer.	
92	Issue of Residence Certificate	Village Panchayat Secretary	Three days	Block Development Officer.	
<b>O—Public Works Department</b>					
93	Water connection	Assistant Engineer	Thirty days	Executive Engineer.	
94	Sewerage connection	Assistant Engineer	Thirty days	Executive Engineer.	
<b>P—Revenue Department</b>					
95	Issue of Form I & XIV	Mamlatdar	Two days	Dy. Collector & Sub-Divisional Officer.	
96	Issue of Residence Certificate	Mamlatdar of Taluka	Five days	Dy. Collector & Sub-Divisional Officer.	
97	Issue of Divergence Certificate	Mamlatdar of Taluka	Five days	Dy. Collector & Sub-Divisional Officer.	
98	Issue of Income Certificate for Mediclaime	Mamlatdar of Taluka	One day	Dy. Collector & Sub-Divisional Officer.	
99	Issue of Caste Certificate	Dy. Collector & Sub-Divisional Officer	Ten days	Additional Collector –II.	
100	Issue of Notice for Mutation in Form- X	Mamlatdar of Taluka	Fifteen days from the payment of fees	Dy. Collector & Sub-Divisional Officer.	
101	Mutation u/s 96 of the Land Revenue Code in Land Records (where there is no objection)	Mamlatdar of Taluka	Thirty days from the last day fixed for filling of objections	Dy. Collector & Sub-Divisional Officer.	
102	Mutation u/s 96 of Land Revenue Code in Land Records (where there are objections)	Mamlatdar of Taluka	Ninety days from the last day of filling of objections	Dy. Collector & Sub-Divisional Officer.	

(1)	(2)	(3)	(4)	(5)	
103	Partition u/s 62 of Land Revenue Code, in Land Records	Issue of notice and proclamation	Dy. Collector & Sub-Divisional Officer	Fifteen days	Additional Collector –II.
		Issue of order for survey (where there is no objection)	Dy. Collector & Sub-Divisional Officer	Within ten days after the period of thirty days of proclamation in Form 'B' over	Additional Collector –II.
		Survey of property	Inspector of Survey and Land Records	Thirty working days from the receipt of order	Superintendent of Land Records.
		Passing the partition order (if there are no objections)	Dy. Collector & Sub-Divisional Officer	Fifteen days from the day the report is received	Additional Collector –II
104	Conversion of Land u/s 32 of the Land Revenue Code	Scrutiny and forwarding the application to the Town Planning/ Forest/ Mamlatdar for report	Collector/Dy. Collector & Sub-Divisional Officer	Five days	Secretary (Revenue).
		Submission of report by the Mamlatdar	Mamlatdar of Taluka	Twenty days	Dy. Collector.
		Submission of report by Town & Country Planning Department	Town Planner	Twenty days	Senior Town Planner.
		Submission of report by Forest Department	Dy. Conservator of Forests	Twenty days	Chief Conservator of Forests.
		Forwarding of papers to Survey Department where part of survey number is to be converted	Collector/Dy. Collector & Sub-Divisional Officer	Within five days of receipt of the report	Secretary (Revenue).
		Submission of survey report by Land Survey Department	Inspector of Land Survey	Twenty days from the date of receipt of the order	Superintendent of Land Records.
		Decision on application	Collector/Dy. Collector & Sub-Divisional Officer	Within ten days of receipt of the survey report	Secretary (Revenue).
		Issue of Sanad	Collector/Dy. Collector & Sub-Divisional Officer	Three days from date of payment	Secretary (Revenue)

(1)	(2)		(3)	(4)	(5)
105	Refund under the Court Fees Act		Collector	Ten days	Secretary (Revenue).
106	Refund under the Indian Stamps Act		Collector	Ten days	Secretary (Revenue).
107	Adjudication of Documents		Additional District Magistrate	Three days	Additional Secretary (Home).
108	Gratuitous relief under natural calamity	Proposal to be forwarded to the Collector with recommendation	Mamlatdar of Taluka	Five days	Collector.
		Decision	Collector	Five days	Secretary (Revenue).
		Disbursement of relief, if approved	Dy. Director of Accounts	Five days	Director of Accounts.
109	Issue of Matríz Certificates		Mamlatdar of Taluka	Three days	Collector.
110	Issue of Dependents' Certificate		Mamlatdar of Taluka	Five days	Collector.
111	Issue of Solvency Certificate	Up to Rs. 1,00,000 (Rupees one lakh)	Mamlatdar of Taluka	Ten days	Collector.
		More than Rs. 1,00,000 (Rupees one lakh) and less than Rs. 5,00,000 (Rupees five lakhs)	Dy. Collector & Sub-Divisional Officer	Fifteen days	Collector.
		More than Rs. 5,00,000 (Rupees five lakhs)	Collector	Fifteen days	Secretary (Revenue).
112	Issue of Domicile Certificate		Collector	Five days	Secretary (Revenue).
113	Issue of Sound permission	Forwarding to the Police for report	Sub-Divisional Magistrate/ Additional District Magistrate	Same day	Collector.
		Report to the Sub-Divisional Magistrate/ Additional District Magistrate	Police Inspector	Two days	Superintendent of Police.

(1)	(2)	(3)	(4)	(5)	
	Decision on the application	Sub-Divisional Magistrate/Additional District Magistrate	Two days	Collector.	
114	Issue of certified copy of survey plan	Draftsmen Grade-I	Three days	Director (Settlement & Land Records).	
115	Issue of New Arms License/ Transfer of Arms License	Forwarding the application to the Police	District Magistrate	Three days	Secretary (Home).
		Report to the District Magistrate	Incharge of the Police Station	Thirty days	Superintendent of Police.
		Decision on the application	District Magistrate	Thirty days	Secretary (Home).
116	Renewal of Arms License	Forwarding the application to the Police	District Magistrate	Three days	Secretary (Home).
		Report to District Magistrate	In charge of the Police Station	Thirty days	Superintendent of Police.
		Decision on the application	District Magistrate	Fifteen days	Secretary (Home).
117	Character Verification	Forwarding of papers to the Police	District Magistrate	Three days	Secretary (Home).
		Report to District Magistrate	Superintendent of Police (Crime)	Fifteen days	Inspector General of Police.
		Decision of the District Magistrate	District Magistrate	Ten days	Secretary (Home).
<b>Q-Department of Rural Development</b>					
118	Indira Awas Yojana	Submission of the proposal to the Block Development Officer	Village Panchayat Secretary	Seven days from the day of Gram Sabha resolution	Block Development Officer.
		Submission of the proposal to the District Rural Development Agency of jurisdiction	Block Development Officer	Seven days	Project Director of jurisdiction.
		Decision on the application	Project Officer, District Rural Development Agency	Seven days	Project Director.
119	Indira Awas Yojana- 2 <sup>nd</sup> Installment	Submission of the proposal to the Block Development Officer	Village Panchayat Secretary	Five days	Block Development Officer.

(1)	(2)	(3)	(4)	(5)	
		Submission of the proposal to the District Rural Development Agency	Block Development Officer	Ten days	Project Director.
		Releasing the 2 <sup>nd</sup> installment	Project Officer, District Rural Development Agency	Seven days	Project Director.
120	National Family Benefit Scheme	Submission of the proposal to the Block Development Officer	Village Panchayat Secretary	Seven days from the date of Gram Sabha resolution	Block Development Officer.
		Decision on the application and disbursement of the amount	Block Development Officer	Seven days	Project Director.
121	Gas connection under GGUY	Submission of the proposal to the Block Development Officer	Village Panchayat Secretary	Seven days from the date of Gram Sabha resolution	Block Development Officer.
		Submission of the proposal to the District Rural Development Agency	Block Development Officer	Seven days	Project Director, District Rural Development Agency.
		Decision on the application	Project Officer, District Rural Development Agency	Seven days from receipt of confirmation of the Know Your Customer (KYC) details	Project Director, District Rural Development Agency.
122	Preparation of a Job Card under the Mahatma Gandhi National Rural Employment Guarantee Act	Submission of the proposal to Block Development Officer	Village Panchayat Secretary	Four days	Block Development Officer.
		Submission of the proposal to District Rural Development Agency	Block Development Officer	Two days	Project Director
		Printing of the Job Card	Project Officer	Two days	Project Director.
		Issue of the Job Card	Block Development Officer	Two days	Project Director.
		Delivery of the Job Card to the beneficiary	Village Panchayat Secretary	Two days	Block Development Officer.

(1)	(2)	(3)	(4)	(5)
<b>R-Department of Social Welfare</b>				
123	Pre-Metric Scholarship (SC)/OBC	Assistant Director (SC/OBC)	Ten days	Director of Social Welfare.
124	Kanya Dhan (SC)	Assistant Director (SC/OBC)	Seven days	Director of Social Welfare.
125	Grant of financial assistance for performance of funeral and religious ceremonies related to last rites of a person of the Dhangar Community under "Antya Sanskar Sahay Yojana"	Assistant Director (WDA)	Five days	Director of Social Welfare.
126	Home Nursing (SC)	Assistant Director (SC/OBC)	Ten days	Director of Social Welfare.
127	Settlement of claim for 50% subsidy to the disabled for diesel/petrol used for their motorized vehicles	Assistant Director (WDA)	Seven days	Director of Social Welfare.
128	Inter Caste Marriage Award	Assistant Director (SC/OBC)	Seven days	Director of Social Welfare.
129	Marriage with Disabled (Award)	Assistant Director (WDA)	Seven days	Director of Social Welfare.
130	Merit Based Award (Dhangar)	Assistant Director (WDA)	Seven days	Director of Social Welfare.
131	Post Metric Scholarships (SC/OBC)	Director of Social Welfare	Thirty days	Secretary (Social Welfare).
132	Gagan Bharari Shiksha Yojana (Dhangar)	Director of Social Welfare	Thirty days	Secretary (Social Welfare).
133	Financial assistance to children of widows/orphan child (Dhangar)	Assistant Director (WDA)	Five days	Director of Social Welfare.
134	Book Bank scheme (SC/OBC)	Assistant Director of Social Welfare	Ten days	Director of Social Welfare.
135	Bachpan- Financial assistance to orphans	Assistant Director (WDA)	Five days	Director of Social Welfare.
136	Issue of identity cards to senior citizens	Assistant Director (SD)	Ten days	Director of Social Welfare
137	Issue of identity cards to the differently abled persons	Assistant Director (WDA)	Ten days	Director of Social Welfare
138	Issue of scholarships to disabled persons	Assistant Director (WDA)	Ten days	Director of Social Welfare.
139	Pre-Metric scholarships to children of those engaged in unclean occupations	Assistant Director (SD)	Ten days	Director of Social Welfare.

(1)	(2)		(3)	(4)	(5)
140	Financial assistance to self help groups		Assistant Director (SD)	Fifteen days	Director of Social Welfare.
141	Financial assistance to kiosks		Assistant Director (SD)	Ten days	Director of Social Welfare.
142	Rajiv Awaas Yojna		Assistant Director (SD)	Ten days	Director of Social Welfare.
143	Stipend to the disabled		Assistant Director (WDA)	Ten days	Director of Social Welfare.
<b>S-State Registrar &amp; Notary Service</b>					
144	Registration of a partnership firm under Indian Partnership Act, 1932		Civil Registrar/ Registrar of Firms	Seven days from the date of receipt of the application	District Registrar.
145	Returning of documents after registration under Indian Partnership Act, 1932		Civil Registrar/ Registrar of Firms	Third day from the date of registration	District Registrar.
146	Copy of marriage record for the first time under Codigo de Registo Civil in case of civil marriage (definitive)		Civil Registrar	On the day of final marriage registration	District Registrar.
147	Copy of marriage record on first time under Codigo de Registo Civil in case of provisional marriage		Civil Registrar	Next day after it becomes definitive	District Registrar.
148	Copy of marriage record on first time under Codigo de Registo Civil in case of canonical marriage		Civil Registrar	Next day after receipt of the church marriage records	District Registrar.
149	Endorsement of name (Change of name of a Hindu bride)		Civil Registrar	Two days	District Registrar.
150	Correction of Marriage Record	Submission of proposal to the District Registrar	Civil Registrar	Seven days	District Registrar.
		Submission of proposal to the State Registrar	District Registrar	Seven days	State Registrar.
		Decision on the proposal	State Registrar	Fifteen days	Inspector General of Registration/ /Law Secretary.
151	Registration of documents under the Indian Registration Act, 1908		Sub-Registrar	Same day	District Registrar.
152	Returning of documents after registration	a) When the system is computerized	Sub-Registrar	Three days	District Registrar.
		b) When records are still being done manually (not computerized)	Sub-Registrar	Seven days	District Registrar.

(1)	(2)		(3)	(4)	(5)
153	Issue of certified copies of documents under Indian Registration Act, 1908	a) When the system is computerized	Sub-Registrar	Three days	District Registrar.
		b) When records are still being done manually (not computerized)	Sub-Registrar	Seven days	District Registrar.
154	Submission of intimation to the Mamlatdar of the Taluka under Rule 15 of the Goa, Daman and Diu Land Revenue (Record of Rights and Register of Cultivators) Rules, 1969 for documents registered in the preceding month		Civil Registrar	By the seventh day of each month	District Registrar.
155	Change of name or surname under the Goa Change of Name and Surname Act, 1990		Civil Registrar	One day after the notice period is over if there are no objections received	District Registrar.
156	Nil Encumbrance Certificate	Where records are computerized	Sub-Registrar	Three days	District Registrar.
		Where records are not computerized	Sub-Registrar	Ten days	District Registrar.
157	Registration of a Society under the Societies Registration Act & issue of the registration certificate		District Registrar/ Inspector General of Societies	Seven days	State Registrar.
158	Issue of certified copies of registered documents other than as specified above		Civil Registrar	Seven days	District Registrar.
159	Registration of a will under the Notarial Act Decree No. 8373 of Notaries Laws		Civil Registrar/ Notary Ex-Officio	Seven days	District Registrar.
160	Registration of succession under the Notarial Act Decree No. 8373 of Notaries Laws		Civil Registrar/ Notary Ex-Officio	Seven days	District Registrar.
161	Registration of all other documents under the Notarial Act Decree No. 8373 of Notaries Laws		Civil Registrar/ Notary Ex-Officio	Seven days	District Registrar.
<b>T-Town and Country Planning Department</b>					
162	Recommendation on the application of conversion		Town Planner in charge of the Taluka	Twenty days	Chief Town Planner.

(1)	(2)	(3)	(4)	(5)
163	Technical clearances for Building/Development Plan	Town Planner in charge of the Taluka	*Thirty days	Chief Town Planner.
164	Zoning Information	Town Planner in charge of the Taluka/Member Secretary of Planning Development Authority	Ten days	Chief Town Planner.
165	Issue of Completion Certificate	Town Planner in charge of the Taluka/Member Secretary of the Planning and Development Authority	Fifteen days	Chief Town Planner.
166	Development permission under Section 44 of the Town and Country Planning Act	Member Secretary of Planning and Development Authority	*Thirty days	Chief Town Planner
167	No Objection Certificate under Section 49 (6) of the Town and Country Planning Act	Member Secretary of the Planning and Development Authority	Twenty days	Chief Town Planner.
168	Permission under 17 –A	Town Planner in charge of the Taluka	Thirty days	Chief Town Planner.
<b>U–Transport Department</b>				
169	Issue of learner's license	Asst. Director of Transport	Same day	Director of Transport.
170	Issue of temporary registration certificate	Asst. Director of Transport	Same day	Director of Transport.
171	Issue of fitness certificate	Asst. Director of Transport	Two days	Director of Transport.
172	Renewal of fitness certificate	Asst. Director of Transport	Same day	Director of Transport.
173	Issue of temporary permit	Asst. Director of Transport	Same day	Director of Transport.
174	Grant of special permit	Asst. Director of Transport	Two days	Director of Transport.
175	Cancellation of hypothecation/endorsement of hypothecation of vehicle	Asst. Director of Transport	Two days	Director of Transport.
176	Renewal of driving licence	Asst. Director of Transport	Same day	Director of Transport.

(1)	(2)	(3)	(4)	(5)
177	Addition to driving licence	Asst. Director of Transport	Added and issued on the same day of passing the test	Director of Transport.
178	Renewal of conductor's licence	Asst. Director of Transport	Same day	Director of Transport.
179	Transfer of ownership	Asst. Director of Transport	Seven days	Director of Transport.
180	Issue of the registration certificate	Asst. Director of Transport	Seven days	Director of Transport.
181	Grant of driving licence	Asst. Director of Transport	On the same day of passing the test	Director of Transport.
182	Issue of a duplicate driving licence	Asst. Director of Transport	Same day	Director of Transport.
183	Issue of a duplicate conductor's licence	Asst. Director of Transport	Same day	Director of Transport.
184	Issue of duplicate Registration Certificate (RC) book	Asst. Director of Transport	Same day	Director of Transport.
185	Issue of a conductor's badge (LPSA/PSVA)	Asst. Director of Transport	Same day	Director of Transport.
<b>V-Tribal Welfare</b>				
186	Merit Based Award	Director Tribal Welfare	Ten days	Secretary (Tribal).
187	Home Nursing (ST)	Assistant Director Tribal Welfare	Ten days	Director Tribal Welfare.
188	Pre-Metric Scholarship(ST)	Assistant Director Tribal Welfare	Ten days	Director Tribal Welfare.
189	Atal Asra Yojana (ST)	Director Tribal Welfare	Ten days	Secretary (Tribal).
190	Mundkarche Ghar (ST)	Director Tribal Welfare	Ten days	Secretary (Tribal).
191	Kanya Dhan (ST)	Assistant Director Tribal Welfare	Ten days	Secretary (Tribal).
192	Antya Sanskar Yojna	Assistant Director Tribal Welfare	Ten days	Director Tribal Welfare.
193	Post Metric Scholarship (ST)	Director Tribal Welfare	Thirty days	Secretary (Tribal).
194	Gagan Bharari Shiksha Yojana (ST)	Director Tribal Welfare	Thirty days	Secretary (Tribal).
195	Financial Assistance to Children of Widow/Orphan Child (ST)	Assistant Director Tribal Welfare	Thirty days	Secretary (Tribal).
196	Book Bank Scheme (ST)	Assistant Director Tribal Welfare	Thirty days	Secretary (Tribal).

(1)	(2)	(3)	(4)	(5)
197	Merit Based Award	Director Tribal Welfare	Ten days	Secretary (Tribal).
<b>W-Water Resources Department</b>				
198	Permission for drawing water for irrigation from River/Nallah /Stream	Executive Engineer	Fifteen days	Chief Engineer.
199	Permission for water for irrigation	Executive Engineer	Fifteen days	Chief Engineer.
200	Grant of permission to transport water	Executive Engineer	Fifteen days	Chief Engineer.
201	Registration of existing wells	Ground Water Officer/Executive Engineer	Ten days	Chief Engineer.
202	Sinking of a well	Ground Water Officer/Executive Engineer	Twenty one days	Chief Engineer.
203	Subsidy for irrigation well scheme for agricultural crops/ horticultural/plantation crops	Chief Engineer	Twenty one days	Secretary (Water Resources Department).
204	Subsidy under rain water harvesting scheme	Chief Engineer	Twenty one days	Secretary (Water Resources Department).

## Notes:

- (1) In case the application in respect of any public service specified in column (2) of the above schedule is referred to the Government for approval or to the concerned authority for legal opinion/advice, the time consumed in such reference shall be excluded while reckoning the time limit specified in column (4) of the above Schedule.
- (2) Time limit as specified in column (4), in respect of the public service as specified in column (2) of the above schedule, shall commence from the date of submission of application thereof complete in all respects and with all the requisite supporting documents.

This notification shall come in to force with effect from 2<sup>nd</sup> April, 2015.

By order and in the name of the Governor of Goa.

*Fransquinha Oliveira*, Under Secretary (Public Grievances).

Panaji, 8th April, 2015.

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